

Evergreen Community Charter School Board of Directors

Minutes August 13, 2020

Video-conference

Attendance: Joe Spinelli, Sandi Denniston, Sherline Eugene, Mary Ann Lewis

Advisory: Jill Shoemsmith, Nancy Lewis

The meeting was called to order by Vice President Joe Spinelli at 6:58pm.

Executive Session

Session began at 6:58pm

Discussion of Legal and Personnel Matters.

Session ended at 7:01pm and regular meeting reconvened.

Moment of silence for our Board President, Joanne Storer, who passed away August 4, 2020.

Reorganization of Board Officers and Suggestions for new Board member. Motion by Joe, Second by Sandi to approve the suggestion that Joe moves up to President and Mary Ann moves to Vice President. Motion passed 4-0. Motion by Joe, Second by Sandi, for Eric Noone, Evergreen graduate, to join the Board. Motion passed 4-0.

Approval of Previous Meeting's Minutes: Motion was made by Sandi, Second by Sherline, to approve the minutes from the June 2020 meeting (no meeting in July). Motion passed 4-0.

Director's Report

Jill reported the following:

Health & Safety Plan for Re-opening: Schedule amended from five days a week in school to splitting the students into two alternating groups, each attending two days each week in school with three days remote learning from home. In accordance with the Emergency Instructional Time Template, the school will do its best to complete 990 hours this school year. Motion by Joe, Second by Mary Ann to accept the proposed weekly schedule for the 2020-21 school year. Motion passed 4-0.

Hybrid/Virtual Learning Options and Transportation: Document cameras and laptops were purchased with grant money to facilitate remote learning. Mr. Richard worked hard on the letter to families explaining the school's reopening plans.

Change in School Calendar: Teachers return August 25. First day of school for students is August 31.

Evergreen has completed the application for the COVID grant's \$90,000 for COVID accommodations. Funds must be spent by October 31.

Instructional Report by Teachers and Students

Teachers met on August 3 to finalize plans for opening and virtual delivery. Some teachers are wary, but feel ECCS is providing a safe environment.

Teachers and staff will report to school 3 days before students to finish preparations in line with the Governor's recommendations.

Additional technology has been ordered to facilitate instruction.

Items Requiring Board Action

Business and Financial Affairs: Approval of payments to vendors via the June & July 2020 Check Register; Approval of current Financial Statements to be provided to PMSD, including the Profit & Loss and the Balance Sheets as of July 31, 2020; and approval of Grant Expenses & general fund budget: Motion to accept by Mary Ann, Second by Sandi. Motion passed 4-0.

Students, Curriculum, and Policy

Review of Phased Re-Opening/Health and Safety Plan

Review of Health Insurance Options: Our broker is retiring. His associate, Mitch Harris, is taking over and recommends keeping everything the same. Motion by Joe, Second by Sherline to accept his recommendation. Motion passed 4-0.

Personnel- Professional Staff

Teachers are continuing professional and training in Google Classroom.

Adjournment: Motion by Mary Ann, Second by Joe; approved 4-0. Meeting adjourned at 7:35pm.

*The next Board of Directors meeting will be held on **Thursday, September 24, 2020** at 7 PM.*